

# SCHOOL IMPROVEMENT DATES/DEADLINES for 2018-2019 SCHOOL YEAR

<b>Event Date/Deadline</b>	<b>Event/Document</b>	<b>Person(s) Responsible</b>
<b>September 11 - 14, 2018</b> Schools Attend One Half-Day Session: 8:30-11:30 or 12:30-3:30	<b>SIP Training</b> Topics: School Improvement Plan Information for 2018-2019, SAC Composition, SAC Bylaws, eProve Survey Results, 2017-2018 SIP Closeout, New Waivers, Attendance Plan, Behavior Plan, FACE Plan, RtI Plan & Requirements for SIP, Title I Addendum, SAC Policy Compliance	Donna Boruch & OSQ IFs
<b>September 14, 2018</b>	<b>Closeout of 2017-2018 SIP</b> Enter results of goals and strategies in OSPA Central V2.0	Principal & SAC Chair(s)
<b>October 18, 2018</b>	<b>SIP Completed in OSPA Central 2.0</b> Upload SAC, RtI, PLC Meeting Dates, and complete entire SIP Template on OSPA Central: Title I Addendum, Attendance, Behavior, RtI, & FACE Plans.	Principal & SAC Chair(s)
<b>October 25, 2018</b>	<b>SAC Composition Report &amp; SAC Bylaws,</b> Completed and Uploaded in OSPA Central V2.0	Principal & SAC Chair(s)
<b>November 15, 2018</b>	<b>Intent to Apply Waiver Form</b> Must be submitted by schools applying for a new waiver or schools that have a waiver ending in 2018-2019 that stakeholders wish to continue	Principal & SAC Chair(s)
<b>December 11- 14, 2018</b> Schools Attend One Half-Day Session: 8:30-11:30 or 12:30-3:30	<b>SIP Training</b> Topics: Monitoring SIP, SAC Meeting Structure utilizing Roberts Rules of Order & Sunshine Law, A+ Process, Val-ED, Continuation Waivers and Mid-Year Reflection	Donna Boruch & OSQ IFs
<b>February 1, 2019</b>	<b>Mid-Year Reflection</b> Completed with the Leadership Team, reviewed with SAC, and uploaded in the SAC Upload section on the BCPS SIP. DA Schools must enter information in the FLDOE SIP located of Florida CIMS.	Principal & SAC Chair(s)
<b>February 1, 2019</b>	<b>A+ Fund Plans (This is a mandatory FLDOE deadline)</b> Qualifying schools must complete upload all documentation to OSPA Central	Principal & SAC Chair(s)
<b>February 8, 2019</b>	<b>New Waiver Applications</b> Completed, signed, and submitted to Office of Service Quality for approval	Principal & SAC Chair(s)
<b>February 26 - March 1, 2019</b> Schools Attend One Half-Day Session: 8:30-11:30 or 12:30-3:30	<b>SIP Training</b> Topics: Monitoring SIP, SIP Planning for 2019-2020, & Attendance Plan, Behavior Plan, FACE Plan, RtI Plan for 2019-2020	Donna Boruch & OSQ IFs
<b>March 4, 2019 - April 4, 2019</b>	<b>BCPS Stakeholder Survey: AdvancED eProve Survey</b> Online survey for all stakeholders with completion rate targets of 20% for parents, 40% for students and 60% for teachers	
<b>April 25, 2019</b>	<b>Continuation Waivers Updated Applications</b> All documentation required for continuation of a waiver completed & uploaded	Principal & SAC Chair
<b>May 7 - 10, 2019</b> Schools Attend One Half-Day Session: 8:30-11:30 or 12:30-3:30	<b>SIP Training</b> Topics: School Improvement Planning for 2019-2020, Organization and Elections of SAC & SAF for next school year	Donna Boruch & OSQ IFs

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